

New Carlisle Hometown Days 2022

Friday through Sunday, July 29-31
Memorial Park, 300 U.S. Highway 20, New Carlisle, IN
(All times listed are Eastern Standard Time.)

VENDOR INFORMATION

FESTIVAL HOURS

Friday, July 29, 3:00 - 8:00 p.m.

Saturday, July 30, 10:00 a.m. – 8:00 p.m.

Sunday, July 31, 10:00 a.m. – 4:00 p.m.

Please have your booth “customer ready” by 3:00 p.m. on Friday, remain open during the festival hours listed above, and do not take down before 4:00 p.m. on Sunday. Any infraction may result in not being allowed to participate in future events.

BOOTH SIZE AND COST:

1 space = 12' X 12'

Payment must accompany the application for acceptance.

There is a \$35. charge for NSF checks.

10% will be withheld on all cancellations through June 30. No refunds after July 1.

No refunds due to inclement weather.

Cost:

Vendor/Business Booth

Applications postmarked prior to June 30 - \$60. per space; after June 30, \$85.
per space.

Information Booth

This type of booth can be used by local organizations and community groups for the sole purpose of distributing information or providing a free service. No product can be sold. Information booths are not to be used by businesses.

Applications through June 30, \$25. per space; after June 30, \$35. per space.

Electricity

Per outlet on the power board, \$35. There are a limited number of electric spaces. They are available on a first come/first serve basis

SET UP:

Set up begins at 11:00 a.m. on Friday, July 29. Check in at the Hometown Days booth near the Gazebo to receive your booth assignment.

PARKING:

Parking is available on a first come basis. **Please make arrangements to have additional assistance during set up if you are physically unable to carry your merchandise and display from your vehicle to your booth.**

Limited parking is available in the lot on the west side of the park, south of the park off of Bray St. in the Olive Elementary School parking lot and south of the park off of College St. in the parking lot for Bourissa Hills. Anyone parked in a handicapped space will need to have a handicapped license plate or display a handicapped hang tag. Street parking along the south side of Michigan (U.S. Hwy. 20) will be available until 3:00 p.m. on Friday. At that time, “No Parking” regulations go into effect and parked cars will be ticketed. Street parking on Bray St. (east side of park) will be allowed only until 1:00 p.m. on Friday. The street will be barricaded at 1:00 to allow for set up of street booths and attractions, and will remain closed for the rest of the weekend.

LOGISTICS:

Exact logistics will not be determined until the week of the festival, taking into consideration the condition of the park and the number of vendors expected. If any new plantings or benches have been added to the landscape, booth sites may change slightly from one year to the next. We attempt to be generous, allowing several extra feet

of space between booths. However, the number of vendor applications received will determine if the luxury of space between booths is possible. So please plan to stay within the parameters of your 12 x 12 booth.

ELECTRICITY:

Electricity is provided at an additional cost (see Booth Size and Cost information). Power boards and vendor sites with electric access are located in the center of the park. Therefore the number of sites with electrical access are limited and available on a first paid basis. Vendors are responsible for providing their own 100 ft. heavy duty outdoor extension cord to run from the power board to your booth.

SECURITY:

Local and county off-duty officers provide security in the park on Friday and Saturday, from the time the festival closes until opening time the following morning.

MERCHANDISE:

In order to achieve our goal of providing a safe, family oriented weekend, we ask that the following not be displayed or sold: knives . . . guns . . . swords . . . weapons of any kind. Also, we ask that you not carry Silly String or stink bomb type products. New vendor applicants must submit photos of their booth set up and merchandise with application. Returning vendors do not need to provide photos.

HOME BASED/PARTY PLAN VENDOR EXCLUSIVITY:

Only one (1) vendor application from home based party plans (i.e.: Tupperware, Avon, Scentsy, etc.) will be accepted. Returning home based/party plan vendor applications must be submitted no later than April 30, 2022, to receive exclusive rights. After that date, applications will be accepted on a first come basis.

LICENSED MERCHANDISE:

You will be asked to provide proof of your agreement to sell licensed merchandise. Booths with this type of product will be subject to inspection by the Indiana State Police.

PLEASE OBSERVE THE FOLLOWING PARK RULES:

- All vendors are responsible for cleaning up their booth site following take down on Sunday.
- Natural barriers, trees, bushes, benches or other park equipment must not be damaged or moved.
- St. Joseph County ordinance prohibits smoking in the park.
- Park ordinance – No dogs in the park with the exception of service animals.
- Our usage contract with the New Carlisle Park Board states that no vehicles may be parked on the grassy areas in the park. The only exceptions being, gazebo entertainers during the unloading and loading of equipment, and vendors (food and/or craft) with trailers. Once the trailers are in place, the towing vehicle must be parked elsewhere.
- Overnight RV parking or sleeping in vehicles is not allowed on park property. If campground information is needed, contact the Hometown Days Vendor Chairperson.

COVID PRECAUTIONS:

Any health guidelines, precautions or restrictions set forth by the CDC, the State of Indiana, or St. Joseph County at the time of the festival, will be followed.

If you have additional questions, please contact me via e-mail at kimbervaun@yahoo.com. Send a detailed message and I will respond as soon as possible.

Thank you and we hope to see you in July!
Kimber Vaundry, Vendor Chairperson

NEW CARLISLE HOMETOWN DAYS

July 29, 30 & 31, 2022

Vendor Application

Please print:

Name: _____

Street Address: _____

Mailing Address (if different): _____

City: _____ State: _____ Zip: _____

Phone: _____ E-Mail: _____

Check One:

Antiques _____ Arts & Crafts _____ Party Plan _____ Other _____

Detailed Description of Product (First time vendors, include photos): _____

Per Pricing on Information Document:

Number of Booth Spaces _____

Number of Electrical Outlets from Power Board _____

Total Amount Enclosed _____

I have read, understand and agree to the terms set forth on the Vendor Information document that accompanied this application.

Signature

Date

Payment must accompany this application. Your cancelled check will indicate that your application has been accepted. If not, payment and application will be returned to you via postal service delivery.

Mail application (keep information document for your reference) with check payable to:

Hometown Days, Inc.
Attention: Vendor Chairperson
P. O. Box 226
New Carlisle, IN 46552